

INTERNAL EVENT CHARGES: October 2007 – September 2008

APPLICABLE FOR FELLOWS & STUDENTS – PERSONAL USE & FOR COLLEGE BUSINESS- (COLLEGE SOCIETIES ONLY)

<u>ACCOMMODATION</u>	<u>£(Ex VAT)</u>	<u>£ (VAT)</u>
Standard Room Band A (Junior Guest Room)	19.57	23.00
Standard Room Band B (Junior Guest Room)	10.21	12.00
En-suite Room (Senior Guest Rooms) Single	34.04	40.00
Twin	55.32	65.00
<u>MEALS</u>		
Full English Breakfast	6.00	7.05
Cafeteria Lunch (Published Prices and Guest Surcharge)		
Dinner- 3 Course – Downing Member	16.60	19.50
Dinner- 4 Course – Downing Member	18.50	21.74
Standard Formal – Downing Member	6.76	7.95
Standard Formal - Guest	8.72	10.25
Private Formal Hall – Downing Member	8.72	10.25
Private Formal Hall – Guest	10.85	12.75
MCR Special Dinner – Downing Member	9.36	11.00
MCR Special Dinner – Guest	12.76	15.00
<u>BUFFET (see Buffet Menus)</u>		
Canapés (6 per person)	5.70	6.70
Cocktail Sundries	1.32	1.55
Sandwich Platter (2 rounds +tea/coffee/juice)	4.25	4.99
Finger Buffet	See Menu	See Menu
Fork Buffet	13.95	16.39
<u>REFRESHMENTS</u>		
Coffee, Tea and Biscuits per head	1.45	1.70
Mineral Water per bottle	1.65	1.94
Orange Juice per litre	2.60	3.06
College Wine per bottle	6.50	7.64
Sparkling Wine by the glass	1.15	1.35
Sparkling Wine per bottle	7.00	8.22
Port by the glass	0.95	1.16
Corkage (per bottle)	1.87	2.20
Bar Prices		See Bar Tariff
<u>FUNCTION ROOMS - NO ROOM HIRE CHARGES</u> except for University Societies*		
Howard Building (Lecture Theatre for 160 with separate Reception Room & Bar Facility)	95.00	111.62*
Wilkins Room (Meeting Room for approximately 25)	30.00	35.25*
West Lodge / Maitland Room (Seminar Rooms or Private Dining Rooms)	30.00	35.25*
Music Room and Annex (Seminar Rooms)	30.00	35.25*
Hall	177.02	208.00*

PLEASE NOTE THAT A BOOKING FORM MUST BE FILLED IN & BE APPROVED FOR ALL BOOKINGS